



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

HIGH VOLTAGE SUBSTATIONS

ELECTRICITY GENERATION AND DISTRIBUTION
2025/10/24

Making progress possible. **Together.**

**TENDER DESCRIPTION: TERM TENDER FOR
MAINTENANCE, REPAIR, REFURBISHMENT AND
TESTING OF POWER TRANSFORMERS, ON-LOAD
TAPCHANGERS, NEUTRAL EARTHING RESISTORS
AND NEUTRAL EARTHING COMPENSATOR
RESISTOR TRANSFORMERS**

- Section A: Power Transformers
- Section B: On-load Tapchangers
- Section C: Electrical Testing

Outline

- Introduction
- Tender clarification by City of Cape Town
- Questions from Tenderers

Tender Clarification by City of Cape Town

General

- Tender layout:
 - The Tender
 - The Contract
- Intend to award **TWO** Tenderers per section for each of the three sections. The “Winner” and one “Alternative tenderer” as defined in Section T.2 Conditions of tender, clause 2.1.5.1.
- Sections A to C may be awarded to either a single tenderer or to separate tenderers.
- All sites are accessible by public road and the tenderer is responsible to acquire the necessary transport permits and authorisations.

Responsiveness Criteria

- Only those tenders that satisfy the following criteria in Section T.2 will be declared responsive:
 - 2.1.7 City of Cape Town Supplier Database Registration: Tenderers must be registered upon being requested and within requested period.
 - 2.1.8 National Treasury Web Based Central Supplier Database (CSD) Registration
 - 2.2.1.1.2 Compliance with requirements of CCT SCM Policy and procedures
 - 2.2.1.1.4 - 2.2.1.1.6 There are 3 evaluation criteria for each section, where the total minimum score of 70 out of 100 must be achieved
- Ensure all Annexure F schedules are completed. Please pay special attention to Schedule F.13. This information is required for the evaluation process.

Responsiveness Criteria (Continued)

Criteria No.	Evaluation Criteria	Applicable values	Points	Maximum possible Score
Company Experience				
1	Proven track record of service provider for work specified in Section A: Power Transformers, as per clause 5.1.1.1 in Section C.5 (Complete Schedule F.13 A1)	≤ 2 years	0	35
		> 2 and ≤ 3 years	10	
		> 3 years ≤ 5 years	25	
		> 5 years	35	
Key Personnel				
2	Supervisors/site managers shall have a minimum of 5 years relevant experience as specified in Section A: Power Transformers, as per clause 5.1.1.2 in Section C.5 (Complete Schedule F.13 A2)	0 Supervisors	0	30
		1 Supervisor	5	
		2 Supervisors	20	
		≥ 3 Supervisors	30	
3	Service Technicians shall have a minimum of 3 years relevant experience as specified in Section A: Power Transformers, as per clause 5.1.1.3 in Section C.5. (Complete Schedule F.13 A3)	1 Service Technician	0	35
		2 Service Technicians	25	
		≥ 3 Service Technicians	35	



Responsiveness Criteria (Continued)

Criteria No.	Evaluation Criteria	Applicable values	Points	Maximum possible Score
Company Experience				
1	Proven track record of service provider for work specified in Section B: On-Load Tapchangers, as per clause 5.2.2.1 of Section C.5. (Complete Schedule F.13 B1)	≤ 2 years	0	35
		> 2 and ≤ 3 years	10	
		> 3 and ≤ 5 years	25	
		> 5 years	35	
Key Personnel				
2	Supervisors/Site managers shall have a minimum of 5 years relevant experience as specified in Section B: On-Load Tapchangers, as per clause 5.2.2.2 of Section C.5. (Complete Schedule F.13 B2)	0 Supervisors/Site Manager	0	30
		1 Supervisors/Site Manager	5	
		2 Supervisors/Site Manager	20	
		≥ 3 Supervisors/Site Manager	30	
3	Service Technicians shall have a minimum of 3 years relevant experience as specified in Section B: On-Load Tapchangers, as per clause 5.2.2.3 and 5.2.2.4 of Section C.5 (Complete Schedule F.13 B3)	1 Service Technicians	0	35
		2 Service Technician	25	
		≥ 3 Service Technicians	35	



Responsiveness Criteria (Continued)

Criteria No.	Evaluation Criteria	Applicable values	Points	Maximum possible Score
1	Proven track record of the service provider for experience in electrical testing specified in Section C: Electrical Testing, as per clause 5.3.4.1 of Section C.5. (Complete Schedule F.13 C1)	≤ 2 years	0	35
		> 2 and ≤ 3 years	5	
		> 3 and ≤ 5 years	25	
		> 5 years	35	
2	Senior Test Technicians shall have a minimum of 5 years relevant experience as specified in C: Electrical Testing, as per clause 5.3.3.3 of Section C.5. (Complete Schedule F.13 C2)	0 Senior Test Technicians	0	35
		1 Senior Test Technician	25	
		≥ 2 Senior Test Technicians	35	
3	Test Technicians shall have a minimum of 3 years relevant experience as specified in Section C: Electrical Testing, as per clause 5.3.3.1 and 5.3.3.2 of Section C.5. (Complete Schedule F.13 C3)	0 Test Technicians	0	30
		1 Test Technician	20	
		≥ 2 Test Technicians	30	



Responsiveness Criteria (Continued)

SCHEDULE F.13 A1: TENDERER'S RELEVANT EXPERIENCE IN THE SPECIFIED WORK ON HV POWER TRANSFORMERS

Details of tenderers proven track record of relevant experience on Power Transformers, NER's and NECRT's. This schedule will be used for functionality | scoring for Section A only.

NOTE: FAILURE TO PROVIDE THE RELEVANT REQUESTED INFORMATION BELOW WILL IMPACT THE FUNCTIONALITY SCORING AND RESULT IN NOT ACHIEVING THE REQUIRED MINIMUM.

The tenderer shall provide the details of a proven track record of relevant experience on Power Transformers, NER's and NECRT's, as detailed in the specification, and need to provide detailed referral information of the relevant work/projects undertaken as per **clause 5.1.1.1** in Section C.5 Specification(s). The information will be used for the purpose of functionality scoring to establish the number of years of relevant experience of the tenderer. Refer to T.2 Conditions of tender **clause 2.2.1.1.4**.

Tenderers are to submit a company profile to substantiate the relevant experience provided in the table below, or within a specified timeframe after being requested to do so.

ITEM No.	Client Name	Description of Relevant work	Client Contact person	Contact Number and Email Address	Start Date of the work (YYYY-MM-DD)	End Date of the work (YYYY-MM-DD)

Responsiveness Criteria (Continued)

SCHEDULE F.13 A2: SUPERVISORS EXPERIENCE IN THE SPECIFIED WORK ON HV POWER TRANSFORMERS

This schedule will be used for functionality scoring for Section A only.

COMPLETE SEPARATE FORMS PER SUPERVISOR

NOTE: FAILURE TO PROVIDE THE RELEVANT REQUESTED INFORMATION BELOW WILL IMPACT THE FUNCTIONALITY SCORING AND RESULT IN NOT ACHIEVING THE REQUIRED MINIMUM.

Tenderers shall set out in the Schedule hereunder details of the staff experience in work of a similar nature to that for which their Tender is submitted as per **clause 5.1.1.2** in Section C.5 Specification(s). **Tenderers are to submit a CV to substantiate relevant experience in accordance with clause 5.4.27 in Section C.5 Specification(s) for each member of personnel listed, or within a specified timeframe after being requested to do so.**

The information will be used for the purpose of functionality scoring to establish the number of years of relevant experience of the supervisor staff. Refer to T.2 Conditions of tender **clause 2.2.1.1.4**

Name of Supervisor 1:

Description of relevant work performed	Details of Plant	Client name and Email Address	Start Date of the work (YYYY-MM-DD)	End Date of the work (YYYY-MM-DD)



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Preference point system

- **80/20 system**
 - 80 points for price
 - 20 points for specific goals

Preference point system (continue)

#	Specific goals allocated points	Preference Points (80/20) <i>Equal/ below R50 mil</i>	Evidence	Additional Guidance
<i>Persons, or categories of persons, historically disadvantaged- (HDI) by unfair discrimination on the basis of</i>				
1	Gender are women (ownership)* >75% - 100% women ownership: 5 points >50% - 75% women ownership: 4 points >25% - 50% women ownership: 3 points >0% - 25% women ownership: 2 points 0% women ownership = 0 points	5	- Company Registration Certification - Central Supplier Database report	- Issued by the Companies and Intellectual Property Commission - Report name: CSD Registration report
2	Race are black persons (ownership)* >75% - 100% black ownership: 5 points >50% - 75% black ownership: 4 points >25% - 50% black ownership: 3 points >0% - 25% black ownership: 2 points 0% black ownership = 0 points	5	- B-BBEE certificate; - Company Registration Certification - Central Supplier Database report	- South African National Accreditation System approved certificate or commissioned sworn affidavit - Issued by the Companies and Intellectual Property Commission - Report name: CSD Registration report
3	Disability are disabled persons (ownership)* WHO disability guideline >2% ownership: 3 points >0% - 2% ownership: 1.5 point 0% ownership = 0 points	3	- Proof of disability - Company Registration Certification	- Medical certificate/ South African Revenue Services disability registration - Issued by the Companies and Intellectual Property Commission



Preference point system (continue)

Reconstruction and Development Programme (RDP) as published in Government Gazette				
4	Promotion of Micro and Small Enterprises <i>Micro with a turnover up to R20million and Small with a turnover up to R80 million as per National Small Enterprise Act, 1996 (Act No.102 of 1996)</i> <i>SME partnership, sub-contracting, joint venture or consortiums</i>	7	• B-BBEE status level of contributor;	• Specifically in line with the respective sector codes which the company operates, • South African National Accreditation System approved certificate or commissioned sworn affidavit
			• South African owned enterprises;	• Certificate of incorporation or commissioned sworn affidavit
			• Financial Statement to determine annual turnover	• Latest financial statements (1 Year)
	Total points	20		

Local Content

- **Local Content:** not applicable

Submitting a tender offer

- 2.2.12.1 Submit one tender offer only on the original tender documents as issued by the CCT, either as a single tendering entity or as a member in a joint venture to provide the whole of the works, services or supply identified in the contract conditions and described in the specifications. Only those tenders submitted on the tender documents as issued by the CCT together with all Returnable Schedules duly completed and signed will be declared responsive.
- 2.2.15.1 Warrants that the tender offer(s) remains valid, irrevocable and open for acceptance by the CCT at any time for a period of 120 days after the closing date stated on the front page of the tender document.
- 2.2.15.2 Notwithstanding the period stated above, ***bids shall remain valid for acceptance for a period of twelve (12) months*** after the expiry of the original validity period, unless the City is notified in writing of anything to the contrary by the bidder.

Brand Names

- **TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS ‘OR EQUIVALENT’**
- **WHERE A BRAND NAME IS SPECIFIED, IT MUST BE READ AS “OR EQUIVALENT” TO ALLOW FOR COMPETITIVE BIDS. IF AN EQUIVALENT PRODUCT IS OFFERED, IT MUST MEET THE STANDARDS AS SPECIFIED IN THIS DOCUMENT.**

Pricing

- Pricing as per Section T.2 clause 2.2.9: The tenderer shall comply with all pricing instructions as stated on the Price Schedule.
- Pricing assumptions Section C (P39) 4: The successful tenderer is required to perform all tasks listed against each item. The tenderer must therefore tender prices/rates on all items as per the section in the Price Schedule. **An item against which no rate is/are entered, or if anything other than a rate or a nil rate (for example, a zero, a dash or the word “included” or abbreviations thereof) is entered against an item, it will also be regarded as a nil rate having been entered against that item, i.e. that there is no charge for that item. The Tenderer may be requested to clarify nil rates, or items regarded as having nil rates; and the Employer may also perform a risk analysis with regard to the reasonableness of such rates.**
- For items not listed in section C.4, the service provider shall supply specialised services at a cost price plus 10%. Cost price shall inclusive all costs incurred to deliver the specialised services but excludes profit.

Contract Price Adjustment

- The contract price per item shall be adjusted **for a twelve (12) month period**, annually on the anniversary of the contract start date, in advance of placement of orders, and the adjusted contract price shall be applicable for purchase orders placed during the following full twelve (12) month period

	<u>Indicate option</u>	<u>CPA Type</u>	<u>Period</u>	<u>Refer to Section</u>					
A	N/A	FIRM PRICES as per Pricing Schedule	Annual	Pricing Schedule C.4 and Schedule F.1 (A)					
		LOCAL (RSA) TENDER CONTENT:							
		EITHER							
B		SEIFSA Index based CPA	Monthly / Quarterly	Schedule F.1 (B)	G	N/A	Pricelist / Quotation based CPA	Ad-Hoc / Periodic	Schedule F.1 (G)
		OR							
C	N/A	Pricelist / Quotation Based CPA	Ad-Hoc	Schedule F.1 (C)	H	N/A	Overseas CPI / PPI index based CPA	Ad-Hoc / Periodic	Schedule F.1 (H)
		OR							
D	N/A	STATS SA CPI Index Based CPA	Annually	Schedule F.1 (D)					
		OR/AND							
E	N/A	Sectorial Determination 1:Contract Cleaning Sector	Annually	Schedule F.1 (E)					
		OR							
E	N/A	Sectorial Determination 6: Private Security Sector	Annually	Schedule F.1 (E)					

IMPORTED GOODS AND / OR COMPONENTS (IF APPLICABLE)

ROE based CPA Ad-Hoc Schedule F.1 (F)

AND (IF REQUIRED), EITHER

Pricelist / Quotation based CPA Ad-Hoc / Periodic Schedule F.1 (G)

OR

Overseas CPI / PPI index based CPA Ad-Hoc / Periodic Schedule F.1 (H)

Contract Price Adjustment

- Base month indices – month before month of tender closing (November 2025)
- Actual indices - Labour and transport: month in which labour/transport is used

TABLE F.1 (B).1: SEIFSA INDEX BASED CPA

CPA Category	CPA Formula	Published Indices	Applicable Items
Labour	$A = 0.9 \times V \times (X_e/X_o - 1)$	SEIFSA Table C-3	All labour items
Plant	$A = 0.9 \times V \times (X_e/X_o - 1)$	Table P-2 (lifting and handling equipment) Table P-2 (trucks)	All plant items
Transport	$A = 0.9 \times V \times (X_e/X_o - 1)$	Table L-3 Specify the applicable column: NB: Information to be provided with the tender	All transport items
Local Materials	$A = 0.9 \times V \times (X_e/X_o - 1)$	SEIFSA Table U-A(1) Production Price Index - Final Manufactured Goods	All local material items
Imported Materials (Select (a) or (b))	(a) $A = 0.9 \times V \times (X_e/X_o - 1)$	SEIFSA Table U-A(1) Production Price Index - Final Manufactured Goods	All imported material items
	OR (b) Specify CPA Formula Applicable to the Foreign Published Index	Specify Foreign Published Index (similar to SEIFSA) in country of Origin:	
	NB: Information to be provided with the tender	NB: Information to be provided with the tender	
CPI	$A = 0.9 \times V \times (X_e/X_o - 1)$	Table D-4 Consumer Price Index	All other items not covered by the above

“Lessons learnt” from previous non-responsive tender submissions

- **No changes to the tender document is allowed** (e.g. changing the units of measure in pricing schedule, commercial conditions, etc.)
- Incomplete pricing schedule i.e. indicating “cannot comply”, “not provided”
- Changing your offer during clarification (rate, key personnel, etc.)
- Ensure the minimum functionality requirements in Annexure F13.A – C are completed with the required and relevant details
- Comply with all Pricing Instructions on p39 to p41 in Section C.4
- Advertising extension application will only be considered in exceptional circumstances
- Ensure that tender submission together with all supporting documents is organised with sections grouped together and each section labelled to facilitate the evaluation process.

Questions from Tenderers

- Floor is open for questions.



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Thank You

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